

## Shelley Vineyard, MBA, RTSBA

### *Procurement Practice Leader*

As the Procurement Practice Leader for DRS, Shelley focuses on public entity procurement and risk management strategies in facilitation of complex disaster recovery projects.

#### **Experience**

Shelley is the Procurement Practice Leader with Disaster Recovery Services, LLC, where she focuses on public entity procurement and risk management strategies in facilitation of complex disaster recovery projects. Shelley serves as a subject matter expert in the areas of public procurement and governmental business operations. Her responsibilities include working closely with project managers and public entity clients to prepare comprehensive action plans for recovery efforts, especially where state and federal public assistance is involved. Additionally, Shelley works closely with vendors, cooperative purchasing groups, and client purchasing departments to provide procurement guidance, training and assistance, helping develop comprehensive procurement strategies to support financial recovery. Shelley holds over 30 years of business

operations experience. She served for 13 years in public education, leading various business functions, specializing in the areas of public procurement, contract management, risk management, and policy development, and serving as a subject matter expert to trustees and executive leadership. She has experience in the management of the formal bid process in compliance with 2 C.F.R. 200 regulations, procurement and placement of property and casualty insurance for large scale exposures, and process mapping and re-design. As a public procurement official and risk manager, Shelley led teams through recovery during Hurricanes Ike (2008) and Harvey (2017).

#### **Education**

- BBA in computer information systems, Baylor University, Waco, TX
- MBA in management and finance, Dallas Baptist University, Dallas, TX



#### **Credentials**

- Registered Texas School Business Administrator (RTSBA)
- Certificate in Process Management - University of Texas, Austin
- Certificate in Non-Profit Leadership - Rice University, Houston

#### **Affiliations**

- Texas Association of School Business Officials (TASBO), Member
- NIGP - The Institute for Public Procurement, National Business Council Member

#### **Employment History**

- Disaster Recovery Services, LLC, 2018 to present
- Humble ISD 2005-2018